

PROFESSIONAL DEVELOPMENT GRANT APPLICATION GUIDELINES

Purpose

The purpose of this grant is to provide financial assistance to members of the Victorian Association of Maternal and Child Health Nurses to participate in professional development activities that directly enhance the applicant's professional learning on issues related to maternal and child health nursing practice. The Grant is to be used solely for this purpose and is not transferrable. Two Grants are available per year to the value of \$750.

Eligibility

The applicant must be a current financial member of the Victorian Association of Maternal and Child Health Nurses and work in the field as a Maternal and Child Health Nurse in Victoria.

Conditions of the Grant

Applications must be made on the Victorian Association of Maternal and Child Health Nurses 'Scholarship / Professional Development Grant Application Form' and be received by the designated closing date. Late applications will not be considered.

The activity or activities for which the Grant is obtained should be concluded within 12 months of receipt of the Grant.

Grant recipients are **required** to submit a written report about the conference/education session for the Victorian Association of Maternal and Child Health Nurses Newsletter, within 2 months of participating in the professional development activity.

If successful applicants are presenting a paper, they are to publicly acknowledge the financial support provided by the Victorian Association of Maternal and Child Health Nurses.

Successful applicants will be ineligible to apply for funding for a period of 3 years.

Selection Criteria

Assessment and selection of the applicants will be made by the Executive Committee based on:

- The applicant's level of participation in the conference/education session
- The location of the conference/education session
- Applicability of the conference/education session to Maternal and Child Health
- Other funding received/applied for in relation to the current application

Selection will occur within one month of the closing date for applications. The Executive Committee reserves the right to select by secret ballot if necessary and the decision of this committee will be final.

CLOSING DATE FOR APPLICATIONS: 30 April 2012

Successful applications will be informed in writing by the secretary of the Executive Committee.